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**VIA EMAIL**

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December 14, 2015

**BC HYDRO RS 3808 GUIDELINES**  
**EXHIBIT A-5**

Mr. Tom Loski  
Chief Regulatory Officer  
British Columbia Hydro and Power Authority  
333 Dunsmuir Street  
Vancouver, BC V6B 5R3

Dear Mr. Loski:

Re: British Columbia Hydro and Power Authority  
Application for Approval of Section 2.5 Guidelines  
for Tariff Supplement No. 3 to Rate Schedule 3808

The British Columbia Utilities Commission (Commission) hereby provides notice that Commissioner Liisa O'Hara is stepping down as Panel Chair for the above-noted proceeding effective immediately. At this time, the Commission will not be seeking to replace Commissioner O'Hara with another panel member, but may do so in the future when there is more certainty with the nature and timing of the proceeding.

Yours truly,

Erica Hamilton

EH/ls

cc: Registered interveners