



August 30, 2018

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ICBC 2018 BASIC INSURANCE RATE DESIGN EXHIBIT A-4
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To: ICBC 2018 Basic insurance Rate Design participants

**Re: Insurance Corporation of British Columbia – 2018 Basic Insurance Rate Design Application –
Project No. 1598968 – Streamlined Review Process and Oral Argument Phase**

Further to the British Columbia Utilities Commission (BCUC) Order G-152-18, which established a regulatory timetable with respect to the above-noted application, this letter provides additional information regarding the upcoming streamlined review process (SRP) and oral argument phase.

General information

The SRP on Tuesday, September 4, 2018 and the oral argument phase on Thursday, September 6, 2018, will commence at 8:30 a.m. (Pacific Time) on the 12th Floor, 1125 Howe Street, Vancouver, BC V6Z 2K8.

Interveners are requested to pre-register with the Commission Secretary to participate. Members of the public are welcome to attend on a first-come first-serve basis to observe. Interveners who wish to participate via teleconference must test their connections prior to the commencement of the sessions.

The SRP and oral arguments will be conducted via live webcast. Verbatim transcripts for the SRP and oral arguments will be recorded. Transcripts are considered evidence and placed on the public record of the proceeding and the BCUC's website. Participants are expected to conduct themselves in a respectful manner and speak at a reasonable volume and speed (one person speaking at a time) to make transcription possible.

Any part of the process outlined below may be modified by the Panel to suit the participants, or to allow for a better understanding of the issues.

Streamlined Review Process

The SRP will commence at **8:30 a.m. (Pacific Time) on Tuesday, September 4, 2018 on the 12th Floor, 1125 Howe Street, Vancouver, BC V6Z 2K8.** As set out in the [SRP Policy, Guidelines and Procedures](#), participation in the SRP includes the applicant, registered interveners, the Panel and BCUC staff. As indicated in the BCUC letter dated August 16, 2018 (Exhibit A-2), the Panel requests that parties focus on matters that they view are within the BCUC's discretion, rather than on matters over which the BCUC does not have discretion.

In accordance with the regulatory timetable established in Order G-152-18, ICBC will respond to written questions submitted by the participants either in advance of the SRP or at the SRP. Parties will have the opportunity to ask oral questions during the SRP. The SRP will proceed in the following order:

1. The Panel will make an opening statement and comment on procedural matters for the day.
2. Participants will register with the hearing officer. After introductions of the participants, ICBC is invited to provide an initial presentation of its Application. Questions of clarification may be asked during the

initial presentation, as necessary. Before asking any questions, participants should first identify themselves for the transcription record.

3. ICBC is requested to limit its initial presentation to no longer than two hours in order to allow time for the subsequent question and response period.

Oral Arguments Phase

Oral arguments will commence at **8:30 a.m. (Pacific Time) on Thursday, September 6, 2018 on the 12th Floor, 1125 Howe Street, Vancouver, BC V6Z 2K8**. Oral arguments should set out the parties' position on the Application and their arguments to support these positions. Parties must not introduce new evidence in the argument phase.

The oral argument phase will commence with the Panel Chair making a brief opening statement. The order of argument will be ICBC first, followed by interveners. ICBC will have a right of reply.

Intervenors who are unable to attend the oral arguments in-person may participate either by (i) teleconference or (ii) filing a written final argument by no later than September 5, 2018. Intervenors will not be allowed to make both a written and oral argument. As the record will close with ICBC's oral reply arguments on September 6, 2018, late written final arguments will not be accepted.

If you have any questions or concerns about the process, please contact Commission Secretary at commission.secretary@bcuc.com , 604-660-4700 or BC Toll Free: 1-800-663-1385.

Sincerely,

Original signed by:

Patrick Wruck
Commission Secretary

LC/ad